

ANNUAL REPORTS for HART'S LOCATION, NH



Katie Landry, Town Clerk & Tax Collector, displays the new Composting Toilet and Handicap Accessible Bathroom at Town Hall
photo by Mark Dindorf

School Year Ending June 30, 2016
Town Year Ending December 31, 2016

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**TOWN OF HART'S LOCATION
ELECTED OFFICERS...2016**

MODERATOR (2 year term)

Leslie E.Schoof Term Expires 2018

BOARD OF SELECTMEN (3 year term)

Mark R. Dindorf Term Expires 2018

Phil St Hilaire Term Expires 2017

Guy Putnam Term Expires 2019

TOWN CLERK (3 year term)

Katie Landry Term expires 2018

SUPERVISORS OF THE CHECKLIST (3 year term)

Nancy A. Ritger Term Expires 2017

Karen L. Faxon Term Expires 2018

Susan Wilder Term Expires 2019

TRUSTEE OF FUNDS (1 year term)

Lindsay Lankin Term Expires 2017

ROAD AGENT (1 year term)

Rick Greenwood Term Expires 2017 (1 year term)

TOWN OFFICERS BY APPOINTMENT

DEPUTY TOWN CLERK / TAX COLLECTOR (3 year term)

Edward A. Butler Re-Appointed March 2015 Term Expires 2018

TREASURER (3 year term)

Nancy Hayes Re-Appointed March 2015 Term Expires 2018

TAX COLLECTOR (3 year term)

Katie Landry Appointed March 2015 Term Expires 2018

AUDITOR (1 year term)

Laraine Cormack Re-Appointed March 2016 Term Expires 2017

PLANNING BOARD (5 year term)

| | | |
|----------------------------|-------------------|-------------------|
| Edward A. Butler, Chairman | Re-Appointed 2016 | Term Expires 2021 |
| William J. King | Re-Appointed 2013 | Term Expires 2018 |
| Jon Goodreau | Appointed 2014 | Term Expires 2019 |
| Phil St. Hilaire | Re-Appointed 2015 | Term Expires 2020 |
| Chuck Landry | Appointed 2012 | Term Expires 2017 |

FIRE WARDEN (1 year term)

William J. King Re-Appointed 2016 Term Expires 2017

DEPUTY FIRE WARDENS (1 year term)

| | | |
|-------------------|-------------------|-------------------|
| Michelle Goodreau | Re-Appointed 2016 | Term Expires 2017 |
| Jon Goodreau | Appointed 2016 | Term Expires 2017 |

Emergency Management Director

| | | |
|------------|-----------|----------|
| Ed Butler | Resigned | Feb 2017 |
| Guy Putnam | Appointed | Feb 2017 |

E-911 Coordinators

Mark Dindorf Bill King

Health Commisioner

Karen Capone

**2017 Hart's Location Town Warrant
State of New Hampshire**

To the inhabitants of the Town of Hart's Location in the County of Carroll, State of New Hampshire, qualified to vote in town affairs:

You are hereby notified to meet at the Town Hall, 979 US Route 302, Hart's Location on Tuesday, March 14, 2017 at 5:00pm to act on the following:

Article 1: To choose all necessary town officers for the coming year. Polls will be open for this purpose at 8:00 am at the Notchland Inn at 2 Morey Road and will not close before 4:00pm. Voting between the hours of 4:00 pm and 5:00 pm will take place at Town Hall.

Article 2: To approve the Town Budget for the ensuing year and make appropriations of the same:

| | |
|---|------|
| a. Town Officers' Stipends | 6100 |
| b. Financial Administration | 5000 |
| c. Fire/Rescue | 5000 |
| d. Ambulance | 500 |
| e. Solid Waste Collection | 7500 |
| f. Highway Expenses | 4000 |
| g. Town Insurance | 1800 |
| h. Advertising & Regional Associations | 1200 |
| i. Town Building Electric/Gas/Telephone | 2500 |
| j. Revaluation / Cyclical Assessment | 1900 |

| | |
|-----------------------|-----------------|
| Total Proposed Budget | <u>\$35,500</u> |
|-----------------------|-----------------|

Article 3: To see if the municipality will vote to discontinue the Revaluation Capital Reserve Fund created in 1993. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund." (Majority vote required).

Article 4: To conduct any other business that may legally come before the town.

A TRUE COPY OF THE WARRANT, ATTEST



Mark Dindorf



Phil St. Hilaire



Guy Putnam

Board of Selectmen, Town of Hart's Location, NH

Selectmen's Report

What's new in Hart's Location in 2016?

Capital Improvements at Town Hall: We now have a state of the art composting toilet installed in a handicap accessible bathroom at Town Hall, as seen on the cover of these reports. This installation required expanding a pre-existing closet to meet ADA accessibility specifications for bathrooms. The expansion of the closet extended about two feet into the polling room. In order to maintain accessibility clearances from the rear handicap accessible ramp and entrance way to the polling room, bathroom and town hall meeting space, the voting booths had to be reconfigured as well. Many thanks to Chuck Landry for his carpentry skills and expertise building the new bathroom space and polling booths. Additional thanks to Phil St. Hilaire and Guy Putnam for their assistance with the wiring and venting of the bathroom and composting toilet. The Board of Selectmen authorized this project and funds were transferred from the Town Hall Capital Reserve Fund to pay for the improvements. The total cost of the combined bathroom and polling room projects came to: \$6645.28.

New Emergency Management Director: Guy Putnam has been appointed as our new Emergency Management Director, replacing Ed Butler, who served in that capacity for many years and resigned at the end of 2016. Guy has been receiving extensive training in his new post from the State Office of Homeland Security and Emergency Management and FEMA. We appreciate all the effort Guy is putting in to help the town be prepared in the event of an emergency.

Hazard Mitigation Planning in Progress: Every 5 years, the town is required to update its Hazard Mitigation Planning Manual. This is a multi-jurisdictional project with the Town of Bartlett and the State Office of Homeland Security and Emergency Management. This project is grant funded and the town's obligations for matching funds are being met with contributions in kind, ie; the financial value of time spent participating in the project by town officials. Guy Putnam has been the lead representative for the town in the HMP process, and also Phil St. Hilaire. Coordination of the project is being handled by June Garneau of Mapping Solutions, who managed the first round of Hazard Mitigation Planning while working for North Country Council.

Article1: Town Officers. To be chosen by Ballot vote. See Polling hours on Town Warrant. There are a few vacancies in town offices for 2017. Phil St. Hilaire did not file for reelection for a third term as selectman, and no one else filed for this seat on the board during the official filing period. This vacancy appears on the ballot as a Write-In for the three year Board of Selectmen term. Darren Brandon also did not file for reelection on the School Board, so his seat is also vacant and appears on the ballot as a Write-In for the three year School Board term. The School Treasurer also appears as a vacant position. The School Treasurer position has been filled by Nancy Hayes, who serves in an appointed capacity because she is not a town resident. Nancy is willing to continue to serve in this appointed capacity, if the seat remains vacant. If you are a town resident interested in serving on the Board of Selectmen or the School Board, please write yourself in on the ballot and let your neighbors know of your interest as well. Please do not write in the name(s) of anyone who is unlikely or unwilling to serve the town.

Selectmen's Report Continued...

Article 2: Town Budget. The board makes an ongoing effort to keep municipal costs down, and this is reflected in the lowest tax rate in the state for both municipal and local schools. In 2016 there were expenditures that put us over budget by a total of \$988.00, or 2.8%. The 2017 budget is based on the Board of Selectmen's review of recent and anticipated municipal expenses. The 2017 budget is up only \$550.00 from last year's budget or 1.5%. **It is likely that our tax rate will remain one of the lowest in the state in the coming year.** Board Recommends 3-0

The Annual Budget Hearing occurred on February 14, 2017 in tandem with the Annual School Budget hearing. Public notice of the hearings was posted in the local newspaper. Though not well attended, **these hearings are the proper forum for debate and discussion of the annual budgets. The Board of Selectmen recommends support of the budget as written.**

Article 3: To Vote to Discontinue the Revaluation Capital Reserve Fund...: In 2016 we intentionally drew down the balance of the Revaluation Capital Reserve Fund to pay the 2015 Assessment and Cyclical Revaluation expenses of \$3600. There was a remaining balance of \$294.56 which was transferred to the General Fund, and the Revaluation Capital Reserve Fund Account was closed at the Bank. The Board of Selectmen authorized this transfer as agents of the Revaluation Capital Reserve Fund, however, state law requires a Warrant Article to officially close any Capital Reserve Fund. Article 3 meets that requirement. The transfer of the remaining funds to the General Fund has already occurred and this article is a formality to meet state statute. Board Recommends 3-0

Congratulations to the whole community for a successful midnight vote on the Centennial of the NH Primary and the General Election! Several people worked hard to make these quadrennial elections go seamlessly, and we were well represented in the press for continuing our role as the first incorporated town in NH to vote in the First in the Nation primary and in the General Election. Visit the First in the Nation Voting section on www.hartslocation.com for links to articles and videos. We were featured in Yankee magazine, NBC's Today show, ABC news, Reuters, Bloomberg Media, the Washington Post and many other national and international media.

Town Website: www.hartslocation.com If you haven't already done so, please take a moment to look at the town's new website. There is a lot of useful information for residents and property owners on the website. Watch for continuing updates and posting of official notices in 2017.

Thanks for your continuing support of our town.

Respectfully Submitted,

Mark Dindorf

Chair, Board of Selectmen

Appropriations

| Account Code | Purpose of Appropriation | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|---|--|-------------------|--|---------------------|---|---|
| General Government | | | | | | |
| 0000-0000 | Collective Bargaining | | \$0 | \$0 | \$0 | \$0 |
| 4130-4139 | Executive | 2 | \$5,700 | \$6,427 | \$6,100 | \$0 |
| 4140-4149 | Election, Registration, and Vital Statistics | | \$0 | \$0 | \$0 | \$0 |
| 4150-4151 | Financial Administration | 2 | \$6,000 | \$5,738 | \$5,000 | \$0 |
| 4152 | Revaluation of Property | 2 | \$1,900 | \$1,900 | \$1,900 | \$0 |
| 4153 | Legal Expense | | \$500 | \$0 | \$0 | \$0 |
| 4155-4159 | Personnel Administration | | \$0 | \$0 | \$0 | \$0 |
| 4191-4193 | Planning and Zoning | | \$0 | \$0 | \$0 | \$0 |
| 4194 | General Government Buildings | 2 | \$3,000 | \$2,578 | \$2,500 | \$0 |
| 4195 | Cemeteries | | \$0 | \$0 | \$0 | \$0 |
| 4196 | Insurance | 2 | \$1,500 | \$1,780 | \$1,800 | \$0 |
| 4197 | Advertising and Regional Association | 2 | \$1,250 | \$1,187 | \$1,200 | \$0 |
| 4199 | Other General Government | | \$0 | \$0 | \$0 | \$0 |
| Public Safety | | | | | | |
| 4210-4214 | Police | | \$0 | \$0 | \$0 | \$0 |
| 4215-4219 | Ambulance | 2 | \$500 | \$500 | \$500 | \$0 |
| 4220-4229 | Fire | 2 | \$5,000 | \$5,000 | \$5,000 | \$0 |
| 4240-4249 | Building Inspection | | \$0 | \$0 | \$0 | \$0 |
| 4290-4298 | Emergency Management | | \$0 | \$0 | \$0 | \$0 |
| 4299 | Other (Including Communications) | | \$0 | \$0 | \$0 | \$0 |
| Airport/Aviation Center | | | | | | |
| 4301-4309 | Airport Operations | | \$0 | \$0 | \$0 | \$0 |
| Highways and Streets | | | | | | |
| 4311 | Administration | | \$0 | \$0 | \$0 | \$0 |
| 4312 | Highways and Streets | 2 | \$4,000 | \$3,330 | \$4,000 | \$0 |
| 4313 | Bridges | | \$0 | \$0 | \$0 | \$0 |
| 4316 | Street Lighting | | \$0 | \$0 | \$0 | \$0 |
| 4319 | Other | | \$0 | \$0 | \$0 | \$0 |
| Sanitation | | | | | | |
| 4321 | Administration | | \$0 | \$0 | \$0 | \$0 |
| 4323 | Solid Waste Collection | | \$0 | \$0 | \$0 | \$0 |
| 4324 | Solid Waste Disposal | 2 | \$5,600 | \$7,440 | \$7,500 | \$0 |
| 4325 | Solid Waste Cleanup | | \$0 | \$0 | \$0 | \$0 |
| 4326-4328 | Sewage Collection and Disposal | | \$0 | \$0 | \$0 | \$0 |
| 4329 | Other Sanitation | | \$0 | \$0 | \$0 | \$0 |
| Water Distribution and Treatment | | | | | | |
| 4331 | Administration | | \$0 | \$0 | \$0 | \$0 |
| 4332 | Water Services | | \$0 | \$0 | \$0 | \$0 |
| 4335 | Water Treatment | | \$0 | \$0 | \$0 | \$0 |
| 4338-4339 | Water Conservation and Other | | \$0 | \$0 | \$0 | \$0 |

| Account Code | Purpose of Appropriation | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|--------------------------------------|--|-------------------|--|---------------------|---|---|
| Electric | | | | | | |
| 4351-4352 | Administration and Generation | | \$0 | \$0 | \$0 | \$0 |
| 4353 | Purchase Costs | | \$0 | \$0 | \$0 | \$0 |
| 4354 | Electric Equipment Maintenance | | \$0 | \$0 | \$0 | \$0 |
| 4359 | Other Electric Costs | | \$0 | \$0 | \$0 | \$0 |
| Health | | | | | | |
| 4411 | Administration | | \$0 | \$0 | \$0 | \$0 |
| 4414 | Pest Control | | \$0 | \$0 | \$0 | \$0 |
| 4415-4419 | Health Agencies, Hospitals, and Other | | \$0 | \$0 | \$0 | \$0 |
| Welfare | | | | | | |
| 4441-4442 | Administration and Direct Assistance | | \$0 | \$0 | \$0 | \$0 |
| 4444 | Intergovernmental Welfare Payments | | \$0 | \$0 | \$0 | \$0 |
| 4445-4449 | Vendor Payments and Other | | \$0 | \$0 | \$0 | \$0 |
| Culture and Recreation | | | | | | |
| 4520-4529 | Parks and Recreation | | \$0 | \$0 | \$0 | \$0 |
| 4550-4559 | Library | | \$0 | \$0 | \$0 | \$0 |
| 4583 | Patriotic Purposes | | \$0 | \$0 | \$0 | \$0 |
| 4589 | Other Culture and Recreation | | \$0 | \$0 | \$0 | \$0 |
| Conservation and Development | | | | | | |
| 4611-4612 | Administration and Purchasing of Natural Resources | | \$0 | \$0 | \$0 | \$0 |
| 4619 | Other Conservation | | \$0 | \$0 | \$0 | \$0 |
| 4631-4632 | Redevelopment and Housing | | \$0 | \$0 | \$0 | \$0 |
| 4651-4659 | Economic Development | | \$0 | \$0 | \$0 | \$0 |
| Debt Service | | | | | | |
| 4711 | Long Term Bonds and Notes - Principal | | \$0 | \$0 | \$0 | \$0 |
| 4721 | Long Term Bonds and Notes - Interest | | \$0 | \$0 | \$0 | \$0 |
| 4723 | Tax Anticipation Notes - Interest | | \$0 | \$0 | \$0 | \$0 |
| 4790-4799 | Other Debt Service | | \$0 | \$0 | \$0 | \$0 |
| Capital Outlay | | | | | | |
| 4901 | Land | | \$0 | \$0 | \$0 | \$0 |
| 4902 | Machinery, Vehicles, and Equipment | | \$0 | \$0 | \$0 | \$0 |
| 4903 | Buildings | | \$0 | \$6,645 | \$0 | \$0 |
| 4909 | Improvements Other than Buildings | | \$0 | \$0 | \$0 | \$0 |
| Operating Transfers Out | | | | | | |
| 4912 | To Special Revenue Fund | | \$0 | \$0 | \$0 | \$0 |
| 4913 | To Capital Projects Fund | | \$0 | \$0 | \$0 | \$0 |
| 4914A | To Proprietary Fund - Airport | | \$0 | \$0 | \$0 | \$0 |
| 4914E | To Proprietary Fund - Electric | | \$0 | \$0 | \$0 | \$0 |
| 4914O | To Proprietary Fund - Other | | \$0 | \$0 | \$0 | \$0 |
| 4914S | To Proprietary Fund - Sewer | | \$0 | \$0 | \$0 | \$0 |
| 4914W | To Proprietary Fund - Water | | \$0 | \$0 | \$0 | \$0 |
| 4918 | To Non-Expendable Trust Funds | | \$0 | \$0 | \$0 | \$0 |
| 4919 | To Fiduciary Funds | | \$0 | \$0 | \$0 | \$0 |
| Total Proposed Appropriations | | | \$34,950 | \$42,525 | \$35,500 | \$0 |

Revenues

| Account Code | Source of Revenue | Warrant Article # | PY Estimated Revenues | PY Actual Revenues | Estimated Revenues Ensuing Fiscal Year |
|---|---|-------------------|-----------------------|--------------------|--|
| Taxes | | | | | |
| 3120 | Land Use Change Tax - General Fund | | \$0 | \$0 | \$0 |
| 3180 | Resident Tax | | \$0 | \$0 | \$0 |
| 3185 | Yield Tax | | \$0 | \$0 | \$0 |
| 3186 | Payment in Lieu of Taxes | 2 | \$7,216 | \$7,346 | \$7,346 |
| 3187 | Excavation Tax | | \$0 | \$0 | \$0 |
| 3189 | Other Taxes | | \$0 | \$0 | \$0 |
| 3190 | Interest and Penalties on Delinquent Taxes | 2 | \$66 | \$10 | \$10 |
| 9991 | Inventory Penalties | | \$0 | \$0 | \$0 |
| Licenses, Permits, and Fees | | | | | |
| 3210 | Business Licenses and Permits | | \$0 | \$0 | \$0 |
| 3220 | Motor Vehicle Permit Fees | 2 | \$8,860 | \$12,654 | \$12,654 |
| 3230 | Building Permits | | \$0 | \$0 | \$0 |
| 3290 | Other Licenses, Permits, and Fees | 2 | \$358 | \$461 | \$461 |
| 3311-3319 | From Federal Government | | \$0 | \$0 | \$0 |
| State Sources | | | | | |
| 3351 | Shared Revenues | | \$0 | \$0 | \$0 |
| 3352 | Meals and Rooms Tax Distribution | 2 | \$2,000 | \$2,172 | \$2,172 |
| 3353 | Highway Block Grant | 2 | \$1,944 | \$2,091 | \$2,091 |
| 3354 | Water Pollution Grant | | \$0 | \$0 | \$0 |
| 3355 | Housing and Community Development | | \$0 | \$0 | \$0 |
| 3356 | State and Federal Forest Land Reimbursement | | \$0 | \$0 | \$0 |
| 3357 | Flood Control Reimbursement | | \$0 | \$0 | \$0 |
| 3359 | Other (Including Railroad Tax) | 2 | \$6,135 | \$6,804 | \$6,804 |
| 3379 | From Other Governments | | \$0 | \$0 | \$0 |
| Charges for Services | | | | | |
| 3401-3406 | Income from Departments | | \$0 | \$0 | \$0 |
| 3409 | Other Charges | | \$0 | \$0 | \$0 |
| Miscellaneous Revenues | | | | | |
| 3501 | Sale of Municipal Property | | \$0 | \$0 | \$0 |
| 3502 | Interest on Investments | 2 | \$73 | \$84 | \$84 |
| 3503-3509 | Other | | \$0 | \$0 | \$0 |
| Interfund Operating Transfers In | | | | | |
| 3912 | From Special Revenue Funds | | \$0 | \$0 | \$0 |
| 3913 | From Capital Projects Funds | | \$0 | \$0 | \$0 |
| 3914A | From Enterprise Funds: Airport (Offset) | | \$0 | \$0 | \$0 |
| 3914E | From Enterprise Funds: Electric (Offset) | | \$0 | \$0 | \$0 |
| 3914O | From Enterprise Funds: Other (Offset) | | \$0 | \$0 | \$0 |
| 3914S | From Enterprise Funds: Sewer (Offset) | | \$0 | \$0 | \$0 |
| 3914W | From Enterprise Funds: Water (Offset) | | \$0 | \$0 | \$0 |
| 3915 | From Capital Reserve Funds | | \$0 | \$10,540 | \$0 |
| 3916 | From Trust and Fiduciary Funds | | \$0 | \$0 | \$0 |
| 3917 | From Conservation Funds | | \$0 | \$0 | \$0 |

| Account Code | Source of Revenue | Warrant Article # | PY Estimated Revenues | PY Actual Revenues | Estimated Revenues Ensuing Fiscal Year |
|---|---|-------------------|-----------------------|--------------------|--|
| Other Financing Sources | | | | | |
| 3934 | Proceeds from Long Term Bonds and Notes | | \$0 | \$0 | \$0 |
| 9998 | Amount Voted from Fund Balance | | \$0 | \$7,000 | \$0 |
| 9999 | Fund Balance to Reduce Taxes | | \$0 | \$0 | \$0 |
| Total Estimated Revenues and Credits | | | \$26,652 | \$49,162 | \$31,622 |

Budget Summary

| Item | Prior Year | Ensuing Year |
|--|------------|--------------|
| Operating Budget Appropriations Recommended | \$34,850 | \$35,500 |
| Special Warrant Articles Recommended | \$0 | \$0 |
| Individual Warrant Articles Recommended | \$0 | \$0 |
| TOTAL Appropriations Recommended | \$34,850 | \$35,500 |
| Less: Amount of Estimated Revenues & Credits | \$26,652 | \$31,622 |
| Estimated Amount of Taxes to be Raised | \$8,198 | \$3,878 |

Special Warrant Articles

| Account Code | Purpose of Appropriation | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|-------------------------------------|----------------------------------|-------------------|--|---------------------|---|---|
| 4915 | To Capital Reserve Fund | | \$0 | \$0 | \$0 | \$0 |
| 4916 | To Expendable Trust Fund | | \$0 | \$0 | \$0 | \$0 |
| 4917 | To Health Maintenance Trust Fund | | \$0 | \$0 | \$0 | \$0 |
| Special Articles Recommended | | | | | | |

Individual Warrant Articles

| Account Code | Purpose of Appropriation | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|--|--------------------------|-------------------|--|---------------------|---|---|
| Individual Articles Recommended | | | | | | |

Town of Hart's Location Municipal Budget Comparison Chart

| | 2017 Proposed | 2016 Actual | 2016 Budget |
|--|----------------------|---------------------|---------------------|
| Town Officers Stipends | \$ 6,100.00 | \$ 6,486.00 | \$ 5,700.00 |
| Financial Administration | \$ 5,000.00 | \$ 5,738.00 | \$ 6,000.00 |
| Fire & Rescue | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| Ambulance | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| Damages & Legal | \$ - | \$ - | \$ 500.00 |
| Solid Waste Collection | \$ 7,500.00 | \$ 7,440.00 | \$ 5,600.00 |
| Highway Expenses | \$ 4,000.00 | \$ 3,330.00 | \$ 4,000.00 |
| Insurance | \$ 1,800.00 | \$ 1,780.00 | \$ 1,500.00 |
| Advertising & Regional Associations | \$ 1,200.00 | \$ 1,187.00 | \$ 1,250.00 |
| Town Building: Electric/Gas/ telephone /Internet | \$ 2,500.00 | \$ 2,577.00 | \$ 3,000.00 |
| Welfare | \$ - | \$ - | \$ - |
| Assessment Services | \$ 1,900.00 | \$ 1,900.00 | \$ 1,900.00 |
| Total | \$ 35,500.00 | \$ 35,938.00 | \$ 34,950.00 |

| | | | | |
|---|-----------------|-----------------|--------------------------------|----------|
| TREASURER'S REPORT | | | | Page One |
| 12/31/2016 | | | | |
| | | | Total | |
| | Balances | Receipts | Balances & Receipts | |
| Balances on Hand 01/01/2016 | | | | |
| | | | | |
| Money Mkt. Account 1/1/2016 | 53516.28 | | | |
| Town Ckg. Account 1/1/2016 | 2845.62 | | | |
| Petty Cash 1/1/2016 | 31.00 | | | |
| | | | | |
| Total Balances on Hand 1/1/2016 | 56392.90 | | 56392.90 | |
| | | | | |
| Receipts Received in 2016 | | | | |
| | | | | |
| Assess, Ckfst, UCC, Misc. Fees | | 23.10 | | |
| Bank Interest Money Mkt Acct | | 83.95 | | |
| Dog Licenses | | 76.00 | | |
| Motor Vehicle Permits | | 12654.00 | | |
| NH UCC | | 50.00 | | |
| PILT (Federal Payment in Lieu of Taxes) | | 7346.00 | | |
| Pistol Permit | | 10.00 | | |
| Property Tax 2015 | | 36310.59 | | |
| Property Tax 2016 | | 12509.00 | | |
| Property Tax Interest 2015 | | 9.61 | | |
| Qtrly Highway Block Grant | | 2091.28 | | |
| Reval (Closed Account) Deposit | | 3894.56 | | |
| RR User Fee 2014 | | 6803.98 | | |
| Rooms and Meals 2014 | | 2171.80 | | |
| Statewide Checklist | | 325.00 | | |
| Town Hall Cap Res Fund | | 6645.28 | | |
| | | | | |
| Total 2016 Receipts | | 91004.15 | 91004.15 | |
| | | | | |
| Total Balances on Hand 1/1/2016 & Receipts From 2016 | | | 147397.05 | |
| | | | | |
| CONTINUED ON NEXT PAGE | | | | |
| | | | | |

| | | | | | |
|---|-----------------|------------------|-----------------|-----------------|--------------------------|
| TREASURER'S REPORT | | | | | Page Two |
| 12/31/2016 | | | | | |
| | 2016 | | Total | | Total |
| | Payments | Subtotals | Payments | Balances | Paymts & Bals |
| EXPENSES | | | | | |
| Advertsing & Regional Assoc. | | | | | |
| Newspaper/Conway Sun | 50.75 | | | | |
| NH Assoc. of Assessing Officials | 20.00 | | | | |
| NH City & Town Clerk's Assoc. | 20.00 | | | | |
| NH Municipal Association | 980.00 | | | | |
| NH Tax Collector Association | 20.00 | | | | |
| North Country Council | 96.22 | | | | |
| Total Ads & Regional Assoc. | | 1186.97 | | | |
| Ambulance | | | | | |
| 2016 Bartlett/Jackson Ambulance | 500.00 | 500.00 | | | |
| Assessing & Reval Services | | | | | |
| Reval 2015 (Bill came in 2016) | 3600.00 | | | | |
| Reval 2016 | 1900.00 | | | | |
| Total Assessing & Reval Services | | 5500.00 | | | |
| Capital Improvements, Town Hall | 6645.28 | 6645.28 | | | |
| Executive Stipend | | | | | |
| 2016 Town Clk/Tax Coll K. Landry | 2831.25 | | | | |
| 2016 Fire Warden W. King | 100.00 | | | | |
| 2016 Moderator L. Schoof | 150.00 | | | | |
| 2016 Selectman M. Dindorf | 1500.00 | | | | |
| 2016 Selectman P. St. Hilaire | 750.00 | | | | |
| 2016 Selectman G. Putnam | 375.00 | | | | |
| 2016 Treasurer N. Hayes | 750.00 | | | | |
| 2016 Trustee L. Lankin | 30.00 | | | | |
| Total Executive Stipend | | 6486.25 | | | |
| Financial Administration | | | | | |
| Arcview Maint. (Map) | 400.00 | | | | |
| Avitar Prog. Maint. (Tax Coll) | 1361.15 | | | | |
| Bank Fees | 36.25 | | | | |
| CAI Tech 12/8/16-12/7/17 | 500.00 | | | | |
| Clerk Education | 854.25 | | | | |
| Computer Parts & Support | 89.99 | | | | |
| Dog License Fees Pd to State | 17.50 | | | | |
| Lien Recording | 17.47 | | | | |
| Mileage, K Landry | 461.16 | | | | |
| Mileage, P. St. Hilaire | 74.52 | | | | |
| Office Equipment | 351.96 | | | | |
| Office Supplies | 166.43 | | | | |
| PO Box Rent & Postage | 288.28 | | | | |
| QuickBooks Program | 199.99 | | | | |
| Town Website Host/Licensing | 225.85 | | | | |
| Town Report Printing | 694.00 | | | | |
| Total Financial Administration | | 5738.80 | | | |
| CONTINUED ON NEXT PAGE | | | | | |
| TREASURER'S REPORT | | | | | |
| 12/31/2016 | | | | | |

| | 2016 | | Total | | Total |
|---|----------|-----------|-----------|----------|---------------|
| | Payments | Subtotals | Payments | Balances | Paymts & Bals |
| EXPENSES CONTINUED | | | | | |
| Fire & Rescue | | | | | |
| 2016 Bartlett Emergency Service | 5000.00 | 5000.00 | | | |
| General Government Building | | | | | |
| Internet Service | 699.78 | | | | |
| Telephone | 557.51 | | | | |
| Electric | 518.37 | | | | |
| Maintenance | 77.04 | | | | |
| Propane | 724.80 | | | | |
| Total General Gov't Bldg | | 2577.50 | | | |
| Highway Expense | 3330.00 | 3330.00 | | | |
| Insurances, Bonds | | | | | |
| Property/Liability Insurance | 1280.00 | | | | |
| Workman's Comp Insurance | 500.00 | | | | |
| Total Insurances, Bonds | | 1780.00 | | | |
| School Assessment 2015/2016 | 36001.00 | 36001.00 | | | |
| Solid Waste Collection | 7440.00 | 7440.00 | | | |
| Trsr. Carroll County 2016 | 22046.00 | 22046.00 | | | |
| Total Payment 2016 | | 104231.80 | 104231.80 | | 104231.80 |
| 2016 Year End Balances on Hand | | | | | |
| Money Market Account 12/31/2016 | | | | 35598.34 | |
| Town Checking Account 12/31/2016 | | | | 7511.84 | |
| Petty Cash 12/31/2016 | | | | 55.07 | |
| Total Yr End Balances on Hand | | | | 43165.25 | 43165.25 |
| Total 2016 Payments & 12/31/16 | | | | | |
| Balances on Hand Equal Total | | | | | |
| Receipts and 1/1/2016 | | | | | |
| Balances on Hand | | | | | 147397.05 |

TOWN OF HARTS LOCATION
FISCAL YEAR 2016
CLERK'S REPORT

| | |
|-------------------------------|------------------|
| Motor Vehicle Registrations: | 12,654.00 |
| Dog Licenses: | 76.00 |
| Pistol Permits | 30.00 |
| Property Taxes 2016: | 12,514.00 |
| Property Taxes Prior Year: | 36,310.59 |
| Prior Year Interest: | 9.61 |
| UCC: | 30.00 |
| RR User: | 6,803.98 |
| Highway Block Grants: | 2,091.28 |
| Rooms & Meals Tax: | 2,171.80 |
| State of NH Checklist: | 325.00 |
| Other(ie; Assessing Cards) : | 19.10 |
| TOTAL: | 73,035.36 |

Respectively submitted by Katie Landry, Town Clerk/Tax Collector
12/31/2016



New Hampshire
Department of
Revenue Administration

2017
MS-61

Debits

| Uncollected Taxes Beginning of Year | Account | Levy for Year of this Report | Prior Levies (Please Specify Years) | | |
|---------------------------------------|---------|---------------------------------|-------------------------------------|------------|------------|
| | | | Year: 2015 | Year: 2014 | Year: 2013 |
| Property Taxes | 3110 | \$5,431.00 | | | |
| Resident Taxes | 3180 | | | | |
| Land Use Change Taxes | 3120 | | | | |
| Yield Taxes | 3185 | | | | |
| Excavation Tax | 3187 | | | | |
| Other Taxes | 3189 | | | | |
| Property Tax Credit Balance ? | | | | | |
| Other Tax or Charges Credit Balance ? | | | | | |

| Taxes Committed This Year | Account | Levy for Year of this Report | 2015 | Prior Levies |
|---------------------------|---------|---------------------------------|------|--------------|
| Property Taxes | 3110 | \$57,854.00 | | |
| Resident Taxes | 3180 | | | |
| Land Use Change Taxes | 3120 | | | |
| Yield Taxes | 3185 | | | |
| Excavation Tax | 3187 | | | |
| Other Taxes | 3189 | | | |
| - | | | | |
| Add Line | | | | |

| Overpayment Refunds | Account | Levy for Year of this Report | 2015 | 2014 | 2013 |
|--|---------|---------------------------------|---------|------|------|
| Property Taxes | 3110 | | | | |
| Resident Taxes | 3180 | | | | |
| Land Use Change Taxes | 3120 | | | | |
| Yield Taxes | 3185 | | | | |
| Excavation Tax | 3187 | | | | |
| - | | | | | |
| Add Line | | | | | |
| Interest and Penalties on Delinquent Taxes | 3190 | | \$53.05 | | |
| Interest and Penalties on Resident Taxes | 3190 | | | | |

Total Debits \$57,854.00 \$5,484.05



New Hampshire
Department of
Revenue Administration

2017
MS-61

| Credits | | | | |
|-------------------------------------|---|-------------|------------------------------|-------------|
| Remitted to Treasurer | Levy for Year of this Report | 2015 | Prior Levies 2014 | 2013 |
| Property Taxes | \$20,418.00 | \$5,283.00 | | |
| Resident Taxes | | | | |
| Land Use Change Taxes | | | | |
| Yield Taxes | | | | |
| Interest (Include Lien Conversion) | | \$15.55 | | |
| Penalties | | \$37.50 | | |
| Excavation Tax | | | | |
| Other Taxes | | | | |
| Conversion to Lien (Principal Only) | | \$148.00 | | |
| - | | | | |
| Add Line | | | | |
| Discounts Allowed | | | | |

| Abatements Made | Levy for Year of this Report | 2015 | Prior Levies 2014 | 2013 |
|------------------------|---|-------------|------------------------------|-------------|
| Property Taxes | | | | |
| Resident Taxes | | | | |
| Land Use Change Taxes | | | | |
| Yield Taxes | | | | |
| Excavation Tax | | | | |
| Other Taxes | | | | |
| - | | | | |
| Add Line | | | | |
| Current Levy Deeded | | | | |



New Hampshire
Department of
Revenue Administration

2017
MS-61

| Uncollected Taxes - End of Year # 1080 | Levy for Year of this Report | Prior Levies | | |
|--|---------------------------------|--------------|------------|------|
| | | 2015 | 2014 | 2013 |
| Property Taxes | \$37,436.00 | | | |
| Resident Taxes | | | | |
| Land Use Change Taxes | | | | |
| Yield Taxes | | | | |
| Excavation Tax | | | | |
| Other Taxes | | | | |
| Property Tax Credit Balance ? | | | | |
| Other Tax or Charges Credit Balance ? | | | | |
| Total Credits | | \$57,854.00 | \$5,484.05 | |



New Hampshire
Department of
Revenue Administration

2017
MS-61

| Summary of Debits | | | | |
|---|-------------------------------------|------------|------------|--|
| Last Year's Levy | Prior Levies (Please Specify Years) | | | |
| | Year: 2015 | Year: 2014 | Year: 2013 | |
| Unredeemed Liens Balance - Beginning of Year | | \$196.79 | | |
| Liens Executed During Fiscal Year | \$191.44 | | | |
| Interest & Costs Collected (After Lien Execution) | | | | |
| - | | | | |
| Add Line | | | | |
| Total Debits | \$191.44 | \$196.79 | | |

| Summary of Credits | | | | |
|---|--------------|----------|------|--|
| Last Year's Levy | Prior Levies | | | |
| | 2015 | 2014 | 2013 | |
| Redemptions | | | | |
| - | | | | |
| Add Line | | | | |
| Interest & Costs Collected (After Lien Execution) #3190 | | | | |
| - | | | | |
| Add Line | | | | |
| Abatements of Unredeemed Liens | | | | |
| Liens Deeded to Municipality | | | | |
| Unredeemed Liens Balance - End of Year #1110 | \$191.44 | \$196.79 | | |
| Total Credits | \$191.44 | \$196.79 | | |

2016 Report of Trust and Capital Reserve Funds

| | | | |
|---------------------|----------------------|------------------|------------------------------------|
| Date of Creation: | 1993 | 1992 | 1992 |
| Name of Trust Fund: | Revaluation | Town Road | Town Hall |
| Type of Fund: | Capital Reserve | Capital Reserve | Expendable Trust |
| Purpose of Trust: | Property Revaluation | Road Maintenance | Capital Improvements & Maintenance |
| How Invested: | Business Savings | Business Savings | Business Savings |
| Balance 1/1/2016: | \$ 3,894.44 | \$ 11,669.85 | \$ 17,177.44 |
| Additions: | \$ - | \$ - | \$ - |
| Withdrawals: | \$ 3,894.44 | \$ - | \$ 6,645.25 |
| Interest Income: | \$ - | \$ 5.83 | \$ 7.94 |
| Balance 12/31/2016: | \$ - | \$ 11,675.69 | \$ 10,540.10 |

School District Trust & Capital Reserve Funds

| | | | |
|---------------------|-------------------------------|---------------------------------|------|
| Date of Creation: | 1992 | 1992 | 1992 |
| Name of Trust Fund: | School Tuition Reserve | School Special Education | |
| Type of Fund: | Expendable Trust | Expendable Trust | |
| Purpose of Trust: | Tuition | Special Education | |
| How Invested: | Business Savings | Business Savings | |
| Balance 1/1/2016: | \$ 70,528.53 | \$ 33,906.06 | |
| Additions: | \$ 5,000.00 | \$ 1,500.00 | |
| Withdrawals: | \$ - | \$ - | |
| Interest Income: | \$ 37.12 | \$ 17.51 | |
| Balance 12/31/2016: | \$ 75,565.65 | \$ 35,423.57 | |



2016
\$3.65

Tax Rate Breakdown Hart's Location

| Municipal Tax Rate Calculation | | | |
|--------------------------------|------------|--------------|----------|
| Jurisdiction | Tax Effort | Valuation | Tax Rate |
| Municipal | \$350 | \$16,133,579 | \$0.01 |
| County | \$22,046 | \$16,133,579 | \$1.37 |
| Local Education | \$730 | \$16,133,579 | \$0.05 |
| State Education | \$34,832 | \$15,714,679 | \$2.22 |
| Total | \$57,958 | | \$3.65 |

| Village Tax Rate Calculation | | | |
|------------------------------|------------|-----------|----------|
| Jurisdiction | Tax Effort | Valuation | Tax Rate |
| Total | | | |

| Tax Commitment Calculation | |
|-------------------------------|----------|
| Total Municipal Tax Effort | \$57,958 |
| War Service Credits | (\$100) |
| Village District Tax Effort | |
| Total Property Tax Commitment | \$57,858 |

Stephan Hamilton
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

12/13/2016

Appropriations and Revenues

Municipal Accounting Overview

| Description | Appropriation | Revenue |
|---|---------------|------------|
| Total Appropriation | \$34,950 | |
| Net Revenues (Not Including Fund Balance) | | (\$28,442) |
| Fund Balance Voted Surplus | | \$0 |
| Fund Balance to Reduce Taxes | | (\$7,000) |
| War Service Credits | \$100 | |
| Special Adjustment | \$0 | |
| Actual Overlay Used | \$742 | |
| Net Required Local Tax Effort | \$350 | |

County Apportionment

| Description | Appropriation | Revenue |
|--------------------------------|---------------|---------|
| Net County Apportionment | \$22,046 | |
| Net Required County Tax Effort | \$22,046 | |

Education

| Description | Appropriation | Revenue |
|---|---------------|------------|
| Net Local School Appropriations | \$35,562 | |
| Net Cooperative School Appropriations | | |
| Net Education Grant | | \$0 |
| Locally Retained State Education Tax | | (\$34,832) |
| Net Required Local Education Tax Effort | \$730 | |
| State Education Tax | \$34,832 | |
| State Education Tax Not Retained | \$0 | |
| Net Required State Education Tax Effort | \$34,832 | |

Valuation

Municipal (MS-1)

| Description | Current Year | Prior Year |
|--|--------------|--------------|
| Total Assessment Valuation with Utilities | \$16,133,579 | \$15,935,679 |
| Total Assessment Valuation without Utilities | \$15,714,679 | \$15,571,979 |

Village (MS-1V)

| Description | Current Year |
|-------------|--------------|
|-------------|--------------|

Hart's Location

Tax Commitment Verification

2016 Tax Commitment Verification - RSA 76:10 II

| Description | Amount |
|-------------------------------|----------|
| Total Property Tax Commitment | \$57,858 |
| 1/2% Amount | \$289 |
| Acceptable High | \$58,147 |
| Acceptable Low | \$57,569 |

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

| | |
|--|--|
| Commitment Amount | |
| Less amount for any applicable Tax Increment Financing Districts (TIF) | |
| Net amount after TIF adjustment | |

Under penalties of perjury, I verify the amount above was the 2016 commitment amount on the property tax warrant.

Tax Collector/ Deputy Signature:

Date:

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

| Hart's Location | Total Tax Rate | Semi-Annual Tax Rate |
|---------------------|----------------|----------------------|
| Total 2016 Tax Rate | \$3.65 | \$1.83 |

Associated Villages

No associated Villages to report

Fund Balance Retention

| | |
|---|----------|
| Enterprise Funds and Current Year Bonds | \$0 |
| General Fund Operating Expenses | \$92,558 |
| Final Overlay | \$742 |

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures."

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices* (4.1), pg. 17.
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

| 2016 Fund Balance Retention Guidelines: Hart's Location | |
|---|----------|
| Description | Amount |
| Current Amount Retained (31.57%) | \$29,222 |
| 17% Retained (<i>Maximum Recommended</i>) | \$15,735 |
| 10% Retained | \$9,256 |
| 8% Retained | \$7,405 |
| 5% Retained (<i>Minimum Recommended</i>) | \$4,628 |

NOTICE: The current fund balance retained amount is above the maximum recommended threshold.

2016 RSA 198:4-b II School Fund Balance Retention Guidelines: Hart's Location

If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

| | Net Assessment | 2.5% of Net Assessment |
|--------------|----------------|------------------------|
| Local School | \$35,562 | \$889 |

2016 Hart's Location Town Meeting Minutes
State of New Hampshire

Present: Les Schoof, Carolyn & Bill King, Lindsey Lankin, Phil St. Hilaire, Jon & Michele Goodreau, Katie & Chuck Landry, Helen Brandon, Mark Dindorf, Nancy Ritger, Richard Garabedian, Dora DeMarco, Guy Putman, Ed Butler and Suzie Wilder.

To the inhabitants of the Town of Hart's Location in the County of Carroll, State of New Hampshire, qualified to vote in town affairs:

You are hereby notified to meet at the Town Hall, 979 US Route 302, Hart's Location on **Tuesday, March 8, 2016 at 5:00pm** to act on the following:

Moderator Les Schoof calls meeting to order at 5:10PM for the reading of the results of voting as polls closed at 5PM.

Results: Selectman: Guy Putman (15/15 votes)

Moderator: Les Schoof (15/15 votes)

Trustee of the Funds: Lindsey Lankin (14/14 votes)

Road Agent: Rick Greenwood (14/14 votes)

Supervisor of the Checklist: Suzie Wilder (13/15 votes)

School Board: 3 yr term, Nancy Ritger (13 /13 votes)

School Board: 1 yr term, Darren Brandon (7/8 votes)

Article 1: To choose all necessary town officers for the coming year.
Total number ballots cast was 17 total. Results above.

Article 2: To approve the Town Budget for the ensuing year and make appropriations of the same:

- a. Town Officers' Stipends 5700
 - b. Financial Administration 6000
 - c. Fire/Rescue 5000
 - d. Ambulance 500
 - e. Damage & Legal Expenses 500
 - f. Solid Waste Collection 5600
 - g. Highway Expenses 4000
 - h. Town Insurance 1500
 - i. Advertising & Regional Associations 1250
 - j. Town Building Electric/Gas/Telephone 3000
 - k. Revaluation / Cyclical Assessment 1800
-

Total Proposed Budget \$34,850

Mark Dindorf made a motion to amend “k” changing Assessment amount from \$1800 to \$1900 as contract price was based on the last 5 years. The NEW contract price just received is \$1900 for the next 5 years.

Motion to accept: Helen Brandon

Second: Jon

Discussion: All property owners in the next 4 years will be reassessed and in the 5th year a new evaluation will be set. Valuation 2015 is our present value for the next 5 years unless an owner specifically makes a property improvement that will result in a change of their valuation.

Capital Reserve fund for assessment expenses will be drawn down and closed in 2016. Remaining funds will go to general funds account.

Vote to accept amended article “k”: Unanimous

Article 2 accepted as amended: Vote, Unanimous

Article 3: To conduct any other business that may legally come before the town.

Mark Dindorf made motion: To continue the tradition of midnight voting for the Presidential Primary and Presidential Election.

Second: Ed

Discussion : No discussion

Vote: Unanimous

Helen Brandon thanked Katie for becoming the Municipal Agent for Harts Location

At 5:25PM

Motion to Adjourn: Mark Dindorf

Second: Jon

A true record of this meeting, _____

Katie Brandon *Town Clerk*

SCHOOL DISTRICT OF HART'S LOCATION

SCHOOL BOARD (3 year terms)

| | |
|--------------------------|-------------------|
| Helen Brandon, Chair | Term Expires 2018 |
| Nancy Ritger, Vice-chair | Term Expires 2019 |
| Darren Brandon | Term Expires 2017 |

MODERATOR (2 year term)

| | |
|------------------|-------------------|
| Leslie E. Schoof | Term Expires 2018 |
|------------------|-------------------|

TREASURER (3 year term)

| | |
|---|-------------------|
| Nancy Hayes (appointed on Sept. 13, 2016) | Term Expires 2018 |
|---|-------------------|

CLERK (3 year term)

| | |
|--------------|-------------------|
| Mark Dindorf | Term Expires 2018 |
|--------------|-------------------|

AUDITOR Grzelak & Company

SCHOOL ADMINISTRATIVE UNIT NO. 9 STAFF

Kevin Richard, Superintendent of Schools
Kathryn Wilson, Asst. Superintendent
Pamela Stimpson, Director of Special Services
James Hill, Director of Administrative Services
Becky Jefferson, Director of Budget & Finance
Marie Brown, Payroll Manager
Gail Yalenezian, Preschool Coordinator
Gredel Shaw, Transportation Coordinator
Christine Thompson, Grants Coordinator

**HART'S LOCATION SCHOOL DISTRICT WARRANT
STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District of Hart's Location, in the County of Carroll, State of New Hampshire, qualified to vote on School District affairs:

You are hereby notified to meet at the Notchland Inn at 2 Morey Road in said Hart's Location on Tuesday, March 14, 2017, to vote for the following District Officers. Polls will be open for this purpose at 8:00 a.m. and will not close before 4:00 p.m. Voting between the hours of 4:00 p.m. and 4:30 p.m. will take place at the Town Hall.

ARTICLE 1. To elect a member of the School Board for the ensuing three years.

ARTICLE 2. To elect a Treasurer for the ensuing year.

YOU ARE ALSO NOTIFIED TO MEET AT THE TOWN HALL AT 4:30 P.M. ON THE SAME DAY TO ACT UPON THE FOLLOWING ARTICLES.

ARTICLE 3. To see if the School District will vote to raise and appropriate the sum of \$39,253 for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District, exclusive of all other articles. (Recommended by the School Board 2-0-0)

ARTICLE 4. To see if the School District will vote to raise and appropriate the sum of \$1,500 to be placed in the Capital Reserve Fund (Special Education) previously established for that purpose. (Recommended by the School Board 2-0-0) This appropriation is in addition to Warrant Article #3, the operating budget.

ARTICLE 5. To see if the School District will vote to raise and appropriate the sum of \$5,000 to be placed in the Expendable Trust Fund (Tuition Trust Fund) previously established for this purpose. (Recommended by the School Board 2-0-0) This appropriation is in addition to Warrant Article #3, the operating budget.

ARTICLE 6. To transact any other business that may legally come before this meeting.

Given under our hands this 14th day of February 2017.


Given under our hands this 14th day of February 2017.



Helen Brandon


Nancy Ritger

Darren Brandon

A TRUE COPY OF WARRANT – ATTEST


Helen Brandon


Nancy Ritger

Darren Brandon

HARTS LOCATION SCHOOL DISTRICT
SUMMARY 2017-2018 BUDGET

| | ADOPTED BUDGET <u>2016-2017</u> | PROPOSED BUDGET <u>2017-2018</u> | |
|---|--|---|---------------------------|
| Proposed Budget | \$40,723 | \$39,253 | |
| Less Special Articles: | | | |
| Capital Reserve-Special Education | -\$1,500 | \$0 | |
| Expendable Trust-Tuition | -\$5,000 | \$0 | |
| | ----- | ----- | |
| Total Budget, Excluding Special Articles | \$34,223 | \$39,253 | 14.70% \$5,030 |

SUMMARY OF PROPOSED INCREASES/DECREASES:

| | | | |
|------------------|--|---------|----------------|
| a/c 1100.560.101 | Elementary School Tuition | \$0 | |
| a/c 1100.560.103 | High School Tuition | \$5,153 | |
| | | ----- | |
| | Sub Total Tuition, Regular Educ | | \$5,153 |
| a/c 1200.330.120 | Occupational/Physical Therapy | \$0 | |
| | | ----- | |
| | Sub Total, Special Education | | \$0 |
| a/c 2320.311.104 | SAU9 District Share | \$197 | |
| a/c 2310.520.35 | Insurance, Liability | \$0 | |
| a/c 2310.260.44 | Workers Compensation | \$0 | |
| a/c 2720.513.120 | Contr Serv-Transportation | -\$320 | |
| | | ----- | |
| | Sub Total Other | | -\$123 |
| | | | ----- |
| | TOTAL SUMMARY INCREASES/DECREASES | | \$5,030 |

HARTS LOCATION SCHOOL DISTRICT
2017-2018 BUDGET

| FUNCTION | OBJECT/DEPT | DESCRIPTION | ADOPTED BUDGET 2015-2016 | ACTUALS 2015-2016 | ADOPTED BUDGET 2016-2017 | PROPOSED BUDGET 2017-2018 |
|----------|-------------|-----------------------------------|--------------------------------|----------------------|--------------------------------|---------------------------------|
| 1100 | | REGULAR EDUCATION | | | | |
| | 560-101 | Tuition, Elementary | 0 | 0 | 0 | 0 |
| | 560-103 | Tuition, Sr. High | 23,500 | 30,650 | 27,975 | 33,128 |
| | | TOTAL 1100 REGULAR EDUCATION | 23,500 | 30,650 | 27,975 | 33,128 |
| 1200 | | SPECIAL EDUCATION | | | | |
| | 330-120 | Occupational/Physical Therapy | 100 | 0 | 100 | 100 |
| | 560-109 | Private Tuition | 0 | 0 | 0 | 0 |
| | | TOTAL 1200 SPECIAL EDUCATION | 100 | 0 | 100 | 100 |
| 2140 | | PSYCHOLOGICAL SERVICES | | | | |
| | 330-120 | Testing/Counseling | 100 | 0 | 100 | 100 |
| | | TOTAL 2140 PSYCHOLOGICAL SERVICES | 100 | 0 | 100 | 100 |
| 2150 | | SPEECH SERVICES | | | | |
| | 330-120 | Speech Testing | 100 | 0 | 100 | 100 |
| | | TOTAL 2150 SPEECH SERVICES | 100 | 0 | 100 | 100 |
| 2310 | | SCHOOL BOARD SERVICES | | | | |

HARTS LOCATION SCHOOL DISTRICT
2017-2018 BUDGET

| FUNCTION | OBJECT/DEPT | DESCRIPTION | ADOPTED BUDGET 2015-2016 | ACTUALS 2015-2016 | ADOPTED BUDGET 2016-2017 | PROPOSED BUDGET 2017-2018 |
|----------|-------------|-------------------------------------|--------------------------------|----------------------|--------------------------------|---------------------------------|
| | 520-35 | Insurance, Liability | 0 | 0 | 500 | 500 |
| | 390-117 | School Board Expenses | 200 | 167 | 200 | 200 |
| | 260-44 | Workers Compensation | 380 | 400 | 400 | 400 |
| | 330-17 | Audit | 1,000 | 1,000 | 1,000 | 1,000 |
| | | TOTAL 2310 SCHOOL BOARD SERVICES | 1,580 | 1,567 | 2,100 | 2,100 |
| 2320 | | OFFICE OF SUPERINTENDENT | | | | |
| | 311-104 | SAU #9 Share | 3,396 | 3,396 | 3,348 | 3,545 |
| | | TOTAL 2320 OFFICE OF SUPERINTENDENT | 3,396 | 3,396 | 3,348 | 3,545 |
| 2720 | | PUPIL TRANSPORTATION | | | | |
| | 513-120 | Cont. Services-Reg. Trans. | 9,500 | 180 | 500 | 180 |
| | | TOTAL 2720 PUPIL TRANSPORTATION | 9,500 | 180 | 500 | 180 |
| 5251 | | CAPITAL RESERVE | | | | |
| | 930-105 | Transfer Reserve - Sp. Ed. | 1,500 | 1,500 | 1,500 | 0 |
| | 930-105 | Transfer Expendable Trust-Tuition | 5,000 | 5,000 | 5,000 | 0 |
| | | TOTAL 5251 CAPITAL RESERVE | 6,500 | 6,500 | 6,500 | 0 |
| | | TOTAL APPROPRIATION | \$44,776 | \$42,293 | \$40,723 | \$39,253 |

HART'S LOCATION SCHOOL DISTRICT
ESTIMATED REVENUE

| | ESTIMATED REVENUE 2015-2016 | ESTIMATED REVENUE 2016-2017 | ESTIMATED REVENUE 2017-2018 |
|-------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| Unencumbered Balance | 6,632 | 3,266 | 900 |
| Retained Fund Balance | -782 | -900 | 0 |
| REVENUE FROM STATE/FEDERAL SOURCES: | | | |
| National Forest Reserve | 2,925 | 2,795 | 2,000 |
| REVENUE FROM LOCAL SOURCES: | | | |
| Earnings on Investments | 1 | 0 | 0 |
| Other Local | 0 | 0 | 0 |
| Tuition Expendable Trust | 0 | 0 | 0 |
| Supplemental Approp-Special Educ | 0 | 0 | 0 |
| Total Revenue | 8,777 | 5,161 | 2,900 |
| STATE OF NH ADEQUACY GRANT | 0 | 0 | 0 ** |
| STATE OF NH EDUCATION TAX | 35,782 | 34,832 | 35,643 ** |
| DISTRICT ASSESSMENT | 219 | 730 | 710 |
| GRAND TOTAL REVENUE | \$44,778 | \$40,723 | \$39,253 * |

* Does Not Include Separate/Special Articles

** Per NH DOE 11/16 Report

HART'S LOCATION SCHOOL DISTRICT
SPECIAL EDUCATION EXPENSES/REVENUE 2014-2015, 2015-2016

| | ACTUAL EXPENSES <u>2014-2015</u> | ACTUAL EXPENSES <u>2015-2016</u> |
|--|--|--|
| EXPENSES: SPECIAL EDUCATION | | |
| 1200.330.120 Occupational/Physical Therapy Serv | \$0 | \$0 |
| 2140.330.120 Psychological Testing/Counseling | \$0 | \$0 |
| 5251.930.105 Transfer, Capital Reserve Special Education | \$1,500 | \$1,500 |
| | ----- | ----- |
| TOTAL SPECIAL EDUCATION EXPENSES | \$1,500 | \$1,500 |
| | | |
| | ACTUAL REVENUE <u>2014-2015</u> | ACTUAL REVENUE <u>2015-2016</u> |
| REVENUE: SPECIAL EDUCATION | | |
| NH State Adequacy Allocation | \$0 | \$0 |
| | ----- | ----- |
| TOTAL SPECIAL EDUCATION REVENUE | \$0 | \$0 |

HART'S LOCATION SCHOOL DISTRICT MEETING MINUTES

STATE OF NEW HAMPSHIRE

Present: Becky Jefferson, Les Schoof, Carolyn & Bill King, Lindsey Lankin, Phil St. Hilaire, Jon & Michele Goodreau, Katie & Chuck Landry, Helen Brandon, Mark Dindorf, Nancy Ritger, Richard Garabedian.

To the Inhabitants of the School District of Hart's Location, in the County of Carroll, State of New Hampshire, qualified to vote on the School District affairs:

You are hereby notified to meet on **March 8, 2016 at 4:30PM at the Town hall and Vote:**

Moderator Les Schoof, calls meeting to order at 4:30PM.

Mark made motion : Waive Article 1 until the ballots were closed at 5PM and the votes were counted.

Second: Phil

Article 1: To Elect a member of the School Board for the ensuing 3 yrs.

Article 2: To Elect a member of the School Board for the ensuing year.

Article 3: To Elect a Treasurer for the ensuing 2 years.

Article 4: To Elect a Moderator for the ensuing 2 years.

You are also Notified to meet at **4:30 on the same day to act upon the following articles:**

Article 5: To see if the School District will vote to raise and appropriate the sum of thirty-four thousand, two hundred twenty-three dollars,(\$34,223.00) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment of the statutory obligations of the District, exclusive of all other articles. (Recommended by the School Board 2-0-0).

Read by Moderator Les Schoof

MarkDindorf made a motion to accept Article 5

Second: Jon Goodreau

Discussion:

Richard Garabedian questioned the change from Fryeburg to Kennett High School for School of Record and was there a cost savings? Becky Jefferson, Director of Budget and Finance for the School District said yes, there was a cost savings on

transportation. There is also a different cost for tuition for each town. Cost for Fryeburg was @ \$25,000 with transportation cost of \$9000.. Total cost & transportation for Kennett is @ \$30,000. The bus comes up to Harts Location to end of Brandon's driveway for \$500.00. The two schools costs represent only a few hundred dollars difference. Important to note however is that the State of New Hampshire REQUIRES that the school of record for our town has to be within our state.

Becky explained it was decided upon Kennett as our school of record at the School District Meeting. Parents could send their child to Fryeburg but NH would not subsidize that student. Further discussion to be held @ School Board Meetings or Budget Meetings.

Vote: Unanimous

Article 6: To see if the School District will vote to raise and appropriate the sum of one thousand, five hundred dollars (\$1500.00) to be placed in the Capital Reserve Fund (Special Education) previously established for that purpose. (Recommended by the School Board 2-0-0). This appropriation is in addition to Warrant Article #5, the operating budget.

Read by Moderator Les Schoof

Jon made motion to accept Article 6

Second: Bill King

Discussion: None

Vote: Unanimous

Article 7: To see if the School District will vote to raise and appropriate the sum of five thousand dollars (\$5000.00) to be placed in the Expendable trust Fund (Tuition Trust Fund) previously established for this purpose. (Recommended by the School Board 2-0-0.). This appropriation is in addition to Warrant Article #5, the operating budget.

Read by Moderator, Les Schoof

Mark Dindorf made a motion to accept Article 7

Second: Jon Goodreau

Discussion: To be used for a new family who may have more children than planned for.

Vote: Unanimous

Article 8: To transact any other business that may legally come before this meeting.

Read by Moderator Les Schoof

No further discussion

Motion made by Ed Butler to adjourn meeting at 4:59PM

Second: Michele Goudreau

Addendum: The following newly elected officers were sworn in by Town Clerk, Katie Landry:

Lindsey Lankin, Trustee of the Funds

Guy Putman, Selectman

Suzie Wilder, Supervisor of the Checklist

Nancy Ritger, School Board Member

***School Board will need to reappoint Nancy Hayes as treasurer, since no resident who is qualified to be a treasurer agreed to run for this position.**

Prepared by : Katie Landry 3/8/16
Town Clerk
Mark Dindorf: MD
School Clerk

Town Information:

Town of Hart's Location
979 US Route 302, PO Box 540
Hart's Location, NH 03812

Telephone: (603)374-6397 (voicemail messages are checked weekly on Mondays)

Town website: www.hartslocation.com

Town Clerk Hours: Mondays 4pm to 5:30pm and the 4th Saturday of every month, 8am to 10am

hartslocationtc@gmail.com (Town Clerk)

Selectmen meet the 2nd and 4th Monday of each month at 5pm

smallesttown@gmail.com (Board of Selectmen)

Building Permits are required for all construction projects that change the value or footprint of any structure on parcels of land in Hart's Location. Interior renovations that do not substantially change the value of a structure do not require a building permit unless the total number of bedrooms or bathrooms is being changed. Contact the Board of Selectmen for additional information. You can download building permit forms on the town website: www.hartslocation.com

Fire Permits are required for all outdoor fires. Contact Michelle or Jon Goodreau, 87 Bemis Rd, Hart's Location. Phone : 603 986-5092

Solid Waste Disposal: General Household trash may be deposited in dumpster at Town Hall. No Metal, Tires, Hazardous Materials, Construction debris allowed. Residents must arrange for private disposal of these items.

2016Annual Reports compiled by Mark Dindorf
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